Magazine Website Editing Guide: Contributors Section

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ADDING CONTRIBUTORS

When entering stories for the magazine section, it is recommended that the Contributors section is the last page that you configure. The contributor section is used to highlight select individuals who contributed to the magazine.

Navigate to the contributors section of the magazine.

Right click on the contributors page and select insert >> contributors (as shown below).

Give the item a name, preferably the name of the contributor you are linking to.

Press OK to confirm.
The item will be created in the content tree (as shown below)

You will need to define the necessary fields in Sitecore located under the contributors label in the content pane (as shown below)

**CONTRIBUTOR IMAGE**

Click on the **browse** button above the **Contributor Image** to associate the picture of the contributor from the media library (**w 1500 x h 1500**)

Dimensions: 1500 x 1500
Default Alternate Text: "Cheryl Eng"
CONTRIBUTOR FULLNAME
Enter the full name of the contributor in the **Contributor Fullname** field in sitecore (as shown below)

![Contributor Fullname: Cheryl Eng](image)

CONTRIBUTOR STORY LINK
Next, click on the **insert link** to link to the story page of this contributor using the **Contributor Story Link** field (as shown below)

![Contributor Story Link: /Home/Magazine/Spring 2016/Conversations/The Workshop](image)

Repeat the above steps to add more contributors

There is no limit on how many contributors can be added per magazine

To rearrange the order of how contributors display via the web page, use the **up/down** arrow in sitecore located in the home tab

![Rearrange Contributors](image)