Student Profiles: Partner Documentation

Covered in this document:

- Templates Available & Structure of the Site
- How to edit each page in Sitecore
- How to insert pages
- When to contact Webhelp
Templates Available & Structure of the site:

The templates available to use:

- Student Profiles Main Page  (The grid page)
- Student Profiles Single (The individual profile page)
- These profiles are available within the template but will be set up by Webhelp:
  - Category
  - Student Profile Industry Filter
  - Media

The site structure is below. The bolded areas are where you should look to edit; the italicized areas shouldn’t be changed:

- Student Profiles Main Page (the grid)
  - Category
  - Industries
  - Media
  - Profiles
    - Student Profiles Single (profile page)
Editable areas of the page:

The following section will review how to edit the following pages:

1. Student Profiles Main (The Grid)
2. Individual Profile Pages

Student Profiles Main:

The following fields will be set by Webhelp on the main grid page. If any of these fields are empty, it will cause the page to error:

<table>
<thead>
<tr>
<th>Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category Link:</td>
</tr>
<tr>
<td>sitecore/content/home/Programs/FullTime/Student Stories copy/category</td>
</tr>
<tr>
<td>Industry Link:</td>
</tr>
<tr>
<td>sitecore/content/home/Programs/FullTime/Student Stories copy/Industries</td>
</tr>
<tr>
<td>Student Profile Link:</td>
</tr>
<tr>
<td>sitecore/content/home/Programs/FullTime/Student Stories copy/Profiles</td>
</tr>
</tbody>
</table>

The Category Link field sets the region filter. The Industry Link field sets the industry filter. The Student Profile Link shows Sitecore where to look for the profiles.
Partners only need to adjust three fields, located in the **Data** section of the page:

1. **Title**
2. **Body**
3. **Profiles**

They will write out to the page above the grid:

**STUDENT STORIES**

At Chicago Booth, you are part of a community that shares a curiosity for exploration. The classes you take, the student groups you join, the career path you choose, the passions you pursue, and the people you meet all shape your experience.

The **Profiles** field will pull all the items under the Profiles/ folder. Double click to add the profiles, and reorder using the up/down buttons on the right:
Individual Student Profile Pages

Individual profile pages are built to accommodate the following:

1. Video Carousel
2. If there are no videos, a square profile image
3. Left hand Student Detail Column (5 slots)
4. Right Hand Student Question and Answer (4 slots)
5. Two sections for highlighting other student profiles

The Student Profile Details Section set the content for the student square on the grid page as well as the text content on the profile page.

The student square information is set in the following fields:
And it will appear as such:

Here are how they’re set:

- The **Media Tag** determines the icon used on the grid
- The **Industry Filter** and Region will affect how the profile sorts within the grid
- The **Student Square Image** will be used for the grid and as a default image if there are no videos
- The **Name** field is the content on the overlay
- The **Area of Study Header** and **Quote** field

The content below the image and above the recommendations is set in the following sections

- **Data (Page Title)**
- **Student Details (Left Column & Student Square Image)**
- **Questions and Answers (Right Column)**
- **Student Recommendations (Profile Page Link)**

The Page title will list out in the following way:
The Profile Page Link is found in this sitecore field:

```
Profile Page Link
/Home/Programs/Full Time/Student Experience/Student Profiles/Entrepreneurship
```

And will display as such:

**DEEPTI JODHAWAT, CURRENT STUDENT**

*View All Student Stories ➤*

The left column information is located in the **Student Details** Section and will lay out in the following way:

*Please note there are 5 blank headers and text fields.*
The Right Column fields are located in the **Questions and Answers Section**:
Each student profile page has a video carousel for up to 3 videos. These are located in the **Student Videos** section:

In order to show the video carousel, you **MUST** check **This Profile Has A Video**.

If you do not set a video image, the default will look like this:
Each student profile page also has two sections to highlight other student profiles. These are located in the **Student Recommendations** section. The Sitecore fields look as such:

And will show on the page like this:

Please fill out the left column before using the right.
How to insert a new profile:

1. Right click on your student profile folder

2. Insert > Student Profiles Single

3. Naming convention should follow their full name. Do not use hyphens.

When to contact Webhelp:

1. Updating/Uploading images

2. Showing/Hiding regions, categories, or setting up industry pages