Website Editing Guide: Tab Page

Tab Page

When using the Tab Component in Sitecore it allows you the ability to post up to 5 tabs

The tab page contains editing areaas to allow you to edit the title, body and bottom body section of the tabs page.

PLEASE NOTE: When entering content in the bottom body section, the text will appear below the tabs component as shown above.
Select “lock and edit” to check out your page

In the content area of Sitecore, navigate to the “tabs” section (see screenshot)

This section includes the following fields

**Tab Title:** info entered in here will be displayed directly above the tab component

Next, as mentioned above you may post up to 5 tabs. You will need to define a title for each tab which can be entered in the Tab # Title field (where # indicates the number of the tab, e.g: 1, 2, 3, 4 or 5). See below for details

**Fields include:** Tab 1 Title, Tab 2 Title, Tab 3 Title, Tab 4 Title and Tab 5 Title
You will also need to enter corresponding information for each tab in the Tab # Body section that will be displayed directly beneath the tab selected by the user. (see screenshot)

Fields include: Tab 1 Body, Tab 2 Body, Tab 3 Body, Tab 4 Body and Tab 5 Body

In Sitecore, the editing fields are displayed as such (see screenshot)

Click on “Show Editor” to make edits to the body section for the tab.

You will need to repeat the above steps for each tab section you wish to define.